



March 7, 2020

Dear Parents,

As a school, we need to be prepared for government directives, even if we believe that we are taking all precautionary measures as a school.

I - Currently, we have put in place extra measures to disinfect and keep the school premises clean. Now, we need help from all of you to make sure we are partners in this endeavor.

II - We implore all parents (irrespective of whether you are well-travelled or not) that we can all be safe if we collectively accept that our individual actions in this case can have cascading effects (both positive and negative) for the larger community.

III - As parents expose children to public places (games, malls, events, celebrations), you will be exposing the rest of the school community to risk too (as evidenced by the Yeshiva University scenario).

IV - The Health Department has instructions for us to report the following - (a) If parents and families are out and if they are traveling to places (both domestic and overseas) where the virus has spread.

Possible Cascading Effects in case the County Health Department demands that all schools close for a stipulated period.

(a) This will affect the "spring break dates" and any planned holidays and might require modifications.

Contingency plan for Dissemination of Instruction -

(a) Please make sure you download Zoom on your PC's and Laptops at home, to facilitate your child's education.

(b) Teachers will be preparing contingency "delivery mode" of instruction (all subjects including Physical Education) such that students will have the same level of "classroom instruction" where they see their cohorts and participate, but from the comfort of home.

(c) Parents need to prepare for "Lunch Breaks" since we will maintain the school schedule.

(d) Explicit Grade Level Instructional Plan and Measures of Testing and Outcomes will be planned and Gradelink will be your portal for all such communication.

Again, these are all contingency plans. We do not want to err on the side of "trivializing" or "believing that we will not be affected." Your cooperation and support is vital for Cedar Hill Prep School to be safe, and for students to face less disruption to their education for the next few months.

Please help us ensure that we all practice good hygiene, and clothes are washed frequently.

Boiling water at home prior to drinking it, disinfecting all surfaces can help everyone.

We are living in historic times, together, we will help each other get through the difficulties, uncertainties and fear of the unknown.

Warm Regards,
Nan Menon